

RESOLUTION NO. 2025-03

A RESOLUTION ADOPTING THE 2025 EDITION OF THE TOWN OF SINCLAIR GUIDELINES FOR EMPLOYEES AND REPEALING AND RESCINDING ALL PRIOR PERSONNEL GUIDELINES FOR EMPLOYEES FOR THE TOWN OF SINCLAIR, WYOMING.

WHEREAS, Section 1.3 of the *Town of Sinclair Guidelines for Employees* grants the Governing Body of the Town of Sinclair the authority to amend the personnel guidelines by resolution; and

WHEREAS, the Governing Body of the Town of Sinclair finds that it is in the public interest to update the personnel guidelines of the Town of Sinclair, as set forth herein;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Sinclair, Wyoming, that the 2025 Edition of the *Town of Sinclair Guidelines for Employees* should be adopted and hereby repeals and rescinds all prior personnel guidelines, including, but not limited to, the *Town of Sinclair Guidelines for Employees*, adopted on May 6, 2004.

PASSED, APPROVED AND ADOPTED this 17th day of April, 2025.

TOWN OF SINCLAIR, WYOMING

MAYOR

ATTEST:

TOWN CLERK

CERTIFICATION

I, BECKY SLATER, the Town Clerk for the Town of Sinclair, Wyoming, do hereby certify that the above resolution was duly and properly adopted by the Governing Body in the manner required by law.

TOWN CLERK